

**Prairie School District 191
Prairie, Idaho**

POLICY

**PERSONNEL POLICY
CUSTODIAN CONTRACT**

I Elizabeth Finneman have read and agree to all the terms listed in the above job description.

I understand that my employment with Prairie Elementary School District is “at will” as per Policy and that employment is contingent upon availability of funds and school district needs

I understand that the custodian should be responsible for the upkeep of cleaning supplies and equipment, and it is the custodian’s responsibility to notify the Board of Trustees when replacement of supplies and equipment is needed.

I understand that a time sheet and hourly log should be kept for each week.

I understand that the Board of Trustees may require a walk through and evaluation each year.

The compensation for this job will be \$_____, paid monthly at school board meeting following each month of employment.

Employee signature_____Date_____

Board Chairman_____Date_____

Trustee_____Date_____

Trustee_____Date_____

